SDC Steering Committee
August 3, 2011
1500 Jefferson Street
Olympia, Washington

Welcome/Introductions   Rob St. John welcomed the participants to the first monthly SDC
Steering Committee meeting.

The attendees included: Rob St. John, Co-Chair (DSHS/ISSD),
Christy Ridout, Co-Chair (DIS), Mike Ricchio (DIS), Vikki Smith
(DOR), Ron Seymour (DFI), Tom Carroll(K-20), Mike McVicker (ESD),
Grant Rodeheaver (WSDOT), Bob Lanouette (LNI), Frank Westrum
(DOH), Rich Campbell (HCA), Marcus Bailey (DOL), Debbie Stewart
(ECY), Cathy Munson (LSC) and Dan Mercer (DIS)

The SDC Steering Committee meetings are the first Wednesday of
every month. The agenda and presentation materials will be
distributed to the committee members the Friday before the meeting.
Meeting minutes will be distributed within one week after the meeting.

Marcus Bailey posed a question about attendees, specifically whether
deputy CIOs could attend on behalf of the CIOs. The group elected to
keep attendance at the CIO level of management with a no substitute
rule.

The meeting approach will follow standard protocol for major projects
with the Committee weighing in on schedule, risks and issues.

There was discussion about the appropriate name for the committee
and developing a charter.   The group working on the charter should
be 5 – 6 people.

Legislative Update   Mike touched on the establishment of the SDC Program, which is led
by Dan Mercer. The SDC Program has a number of deliverables,
which include multiple projects associated with the state data center
and other performance measures.

CTS and Office of the Chief Information Officer (OCIO) will be working
closely with each other. Mike announced that effective August 1,
2011 Jill Satran joined the MOSTD as the Deputy Director. He has
been working closely with Jill on deliverables, rules, and policy
transition documents for the MOSTD organization and transition of the
OCIO. The OCIO is located on the 4th floor of the General
Administration (GA) building.

Re-Chartering the Steering   Rob St. John and Christy Ridout provided the background information
Committee   on the re-chartering of the State Data Center (SDC) Steering
Committee.

- Rob and Christy are creating a sub-group made up of the
  Steering Committee members to create a charter for the
  committee.

- The volunteers for the chartering effort are: Ron Seymour, Frank Westrum, Rich Campbell and Vikki Smith.

SDC Program and Utility Computing

Dan Mercer gave an update on the SDC Program Office. The presentation materials are attached.

Next Meeting

September 7, 2011
1500 Jefferson Street
Conference Room 5229